**G. E.  Bleskacek Family Memorial Library
Library Board Meeting January 3, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Dick Hofmann, Julie Anderson, Megan Taylor, Tricia Stuckert, Florence LaBeau and Kim Summerfield

Absent: Randy Yeakey

President Dick Hofmann called the meeting to order at 6:00 PM

**Friends of the Library Report:**

* January Friends of the Library Book Sale cancelled.

**Secretary’s Report:**

The minutes from the December 6, 2017 meeting were reviewed.  Motion made by Shirley Meindel and seconded by Kim Summerfield to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $50,007.31
* Current Balance in the Money Market Account $26,369.02

Motion made by Sue Larson and seconded by Tricia Stuckert to accept the Treasurer’s Report. Motion carried.

Motion made by Kim Summerfield and seconded by Sue Larson to pay the bills for the month of December. Motion carried.

**Director’s Report:**

* Megan Taylor received her Grade 1 Public Librarian Certification
* Security cameras will be installed at the end of January
* Florence will be doing new activities for students and nursing home residents

**New Business:**

2018 Director Contract:

Motion made by Julie Anderson and seconded by Tricia Stuckert to approve contract for Megan Taylor with changes on the contract to #1 to 41,200 and #12 to 12.5%. Motion carried.

Personnel Policy-Section E. Vacations:

Motion made by Julie Anderson and seconded by Tricia Stuckert to approve the revision of Personnel Policy Section E Vacations. Motion carried.

Disaster Policy- Section H. Inclement Weather

Motion made by Kim Summerfield and seconded by Julie Anderson to accept number 2 on the policy and eliminate number 4 on the revision of Disaster Policy – Section H. Inclement Weather. Motion carried.

Security Camera Policy:

* Board reviewed security camera policy from Stoughton Public Library
* Dick Hofmann will consult with the city attorney regarding security camera policy

Motion made by Kim Summerfield seconded by Tricia Stuckert to change the video late fees from $1.00 to $.50. Motion carried.

Board Elections

Dick Hofmann President

Sue Larson Secretary

Randy Yeakey Vice President

Shirley Meindel Treasurer

Motion made by Sue Larson, seconded by Shirley Meindel to adjourn the meeting at 7:05 PM. Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting February 7, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Dick Hofmann, Megan Taylor, Tricia Stuckert, Florence LaBeau, Kim Summerfield and Randy Yeakey

**Absent:** Julie Anderson

President Dick Hofmann called the meeting to order at 6:00 PM

**Friends of the Library Report:**

* Book sale will be in April
* Friends of the Library gave the Bloomer Library a check for $2,000

**Secretary’s Report:**

The minutes from the January 3, 2018 meeting were reviewed.  Motion made by Shirley Meindel and seconded by Randy Yeakey to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $49,530.71
* Current Balance in the Money Market Account $26,379.62

Motion made by Sue Larson and seconded by Kim Summerfield to accept the Treasurer’s Report. Motion carried.

Motion made by Tricia Stuckert and seconded by Shirley Meindel to pay the bills for the month of January. Motion carried.

**Director’s Report:**

* The January half off fine sale brought in $343
* Access Security upgraded the security camera system
* $2,000 check from Friends of the Library and $250 memorial check will be used for programing and collection.

**New Business:**

**2017 Annual Report**

* Library visits up 4%
* A suggestion was made that 2017 Annual Report Fact Sheet be published in the Bloomer Advance

Motion made by Kim Summerfield, seconded by Tricia Stuckert to approve the Annual Report for 2017. Motion carried.

**2017 Final Budget Report**

* Discussion on the various funds

Motion made by Shirley Meindel seconded by Randy Yeakey to approve the final Budget for 2017. Motion carried.

**Local Government Investment Pool for Capital Funds**

* Discussion on moving funds to different accounts

Motion made by Randy Yeakey and seconded by Shirley Meindel to approve moving the Overage Account money into the Local Government Investment Pool for Capital Funds. Motion carried.

**2018 Donation Expenditures**

* Discussed options for using donation money

Tabled approval of the security camera policy

**Local Collection Late Fees**

* Libraries can determine the late fee for the Library Local Collection
* Bloomer Library will change late fee to $.50

Motion made by Kim Summerfield and seconded by Tricia Stuckert to adjourn the meeting at 7:39. Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting March, 2018 Minutes**

**Present:** Shirley Meindel, Julie Anderson, Dick Hofmann, Megan Taylor, Tricia Stuckert, Kim Summerfield and Randy Yeakey

**Absent:** Sue Larson

President Dick Hofmann called the meeting to order at 5:59 PM

**Friends of the Library Report:**

* Annual Meeting last week—only two members attended
* Made just under $500 in sales from the book shelf, around $3300 from the three sales held in 2017, & $43 from Amazon Smile
* Winter sale in April not possible with current membership
* Next sale will be fair weekend in August. Set up August 1 after board meeting planned.
* Got a better deal on storage unit last year.
* Next meeting will be first Thursday in May at 6:30 pm

**Secretary’s Report:**

The minutes from the February 7, 2018 meeting were reviewed.  Motion made by Randy Yeakey and seconded by Shirley Meindel to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $51,348.63
* Current Balance in the Money Market Account $26, 385.28

Motion made by Kim Summerfield and seconded by Tricia Stuckert to accept the Treasurer’s Report. Motion carried.

Motion made by Randy Yeakey and seconded by Julie Anderson to pay the bills for the month of February. Motion carried.

**Director’s Report:**

* MORE redesigned website & logo.
* Megan Taylor has joined the Resource Sharing & Collection Development committee at IFLS. Meagan Bennett is still on the cataloging committee at IFLS & is taking special cataloging training. Florence has been proactive with workshops and trainings at IFLS.
* Dr. Seuss birthday party was huge! 87 attendees.
* Safety presentation scheduled for next month on April 26 in the evening.
* 4 other IFLS libraries going fine free since Eau Claire. Megan is watching trends.
* Energy advisor came from Focus on Energy to look at savings moving from fluorescent to LED. Must look at cost savings. Furnaces still 90% efficient; compressors 25+ years old. Possible cost savings from digital programmable thermostat.
* Library visits are up & circulation hit 5001. Program attendance is close to last year’s.

**New Business:**

**Security Camera Policy**

* Per lawyer’s advice, the section regarding storing video for only 9 days was removed.

Motion made by Shirley Meindel, seconded by Randy Yeakey to approve the Security Camera Policy as published. Motion carried.

**Circulation Policy Section C**

* Megan suggested changing the policy to increase the max DVD limit checkout from 5 to 10 per family.

Motion made by Tricia Stuckert & seconded by Shirley Meindel to approve the policy change. Motion carried.

**Director Annual Review Timeline**

* Discussion of when to perform the annual review for Megan Taylor. Has been once a year in the past, typically at the beginning of the year. Will now be yearly at anniversary in October.

Motion made by Shirley Meindel and seconded by Randy Yeakey to adjourn the meeting at 6:45. Motion carried.

*Submitted by Julie Anderson.*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting April 4, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Dick Hofmann, Megan Taylor, Tricia Stuckert, Kim Summerfield and Julie Anderson

**Absent:** Randy Yeakey

President Dick Hofmann called the meeting to order at 6:00 PM

**Friends of the Library Report:**

* Book sale in April was cancelled

**Secretary’s Report:**

The minutes from the March meeting were reviewed.  Motion made by Shirley Meindel and seconded by Tricia Stuckert to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $50,830.04
* Current Balance in the Money Market Account $26,385.28

Motion made by Sue Larson and seconded by Julie Anderson to accept the Treasurer’s Report. Motion carried.

Motion made by Kim Summerfield and seconded by Sue Larson to pay the bills for the month of March. Motion carried.

**Director’s Report:**

* Lending library rules will change so that everything checked out of the Bloomer Library will have Bloomer fine rates and lending times.
* 13 libraries are now fine free
* Megan Taylor attended a two part webinar about working with library boards that covered legal/statute rules.
* Many events planned for National Library Week April 8-14
* Chippewa County check was $1900 more than anticipated.

**New Business:**

**Circulation Policy Section E Fines and Charges**

Motion made by Julie Anderson and seconded by Tricia Stuckert to approve the changes in the Circulation Policy Section E: Fines and Charges . Motion carried.

Motion made by Shirley Meindel and seconded by Kim Summerfield to adjourn the meeting at 6:31. Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting May 2, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Dick Hofmann, Megan Taylor, Tricia Stuckert, Kim Summerfield, Julie Anderson, Randy Yeakey, and Florence LaBeau

President Dick Hofmann called the meeting to order at 6:00 PM

Introduction of Jim Koehler who will be replacing out going Dick Hoffman

**Friends of the Library Report:**

* Discussion on different options for August Book Sale

**Secretary’s Report:**

The minutes from the April meeting were reviewed.  Motion made by Shirley Meindel and seconded by Randy Yeakey to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $49,058.76
* Current Balance in the Money Market Account $26,392.04

Motion made by Kim Summerfield and seconded by Julie Anderson to accept the Treasurer’s Report. Motion carried.

Motion made by Tricia Stuckert and seconded by Julie Anderson to pay the bills for the month of April. Motion carried.

**Director’s Report:**

* $200 were waived for Food for Fines
* Program events for April were: ice cream party, first graders were invited to visit the library and get library cards, local author event, safety event and teen lock-in
* New toilet installed in the right bathroom
* Patron complaint
* Staff meetings were held in April

**New Business:**

**Circulation Policy Section E Fines and Charges**

* Discussion on area libraries waiving all fines
* Table the fines policy Section E

**Election of Board president**

* Nominated Randy Yeakey for board president/ declined by Randy Yeakey
* Shirley Meindel nominated Julie Anderson for Board President, seconded by Tricia Stuckert. Nominations closed. Julie Anderson will be the Library Board president.

**Circulation Policy Section A- Registration**

A motion was made by Julie Anderson and seconded by Shirley Meindel to approve the changes made to Circulation Policy Section A Registration. Motion carried.

**Board member Comments:**

Board members thanked Dick Hoffman for his many years of service to the Bloomer Public Library.

Motion made by Sue Larson and seconded by Kim Summerfield to adjourn the meeting at 7:20. Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting June 6, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Megan Taylor, Jim Koehler, Kim Summerfield, Julie Anderson, and Florence LaBeau

**Absent:** Tricia Stuckert and Randy Yeakey

President Julie Anderson called the meeting to order at 6:04 PM

**Friends of the Library Report:**

No report

**Secretary’s Report:**

The minutes from the May meeting were reviewed.  Motion made by Shirley Meindel and seconded by Kim Summerfield to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $47,547.98
* Current Balance in the Money Market Account $26,420.72

Motion made by Jim Koehler and seconded by Sue Larson to accept the Treasurer’s Report. Motion carried.

Motion made by Shirley Meindel and seconded by Sue Larson to pay the bills for the month of May. Motion carried.

**Director’s Report:**

* August 1 Library Board Meeting, Mayor Jeff will present reading awards
* Air Conditioner had to be repaired
* Cindy gave two-week notice; Veronica took her position in addition to her current circulation position.
* All MORE Libraries were overcharged for MORE costs. Bloomer Library will be given a $432 credit.

**New Business:**

**Discussion and possible action on the funding for additional stipend amounts:**

* Bloomer city increased the amount for city employees not taking health insurance to $750 a month.

A motion was made by Shirley Meindel and seconded by Sue Larson to move $5,400 out of Capital Improvement Funds for health insurance stipends. Motion carried.

**Discussion on MORE Electric Record Retention Policy Recommendation:**

* A motion was made by Jim Kohler and seconded by Julie Anderson to approve the MORE Electronic Record Retention Policy Recommendation. Motion carried.

**Discussion and possible action on Circulation Policy Section E: Fines &Charges:**

* A motion was made by Jim Koehler and seconded by Shirley Meindel to make no changes to the Circulation Policy Section E: Fines & Charges. Motion carried.

**Discussion and action on setting next meeting date:**

* July Bloomer Board meeting will be July 2 @6:00 PM

Motion made by Jim Koehler and seconded by Shirley Meindel to adjourn the meeting at 7:18. Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting July 2, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Megan Taylor, Kim Summerfield, Julie Anderson, Tricia Stuckert, and Randy Yeakey

**Absent:** Jim Koehler

President Julie Anderson called the meeting to order at 6:01PM

**Friends of the Library Report:**

No report

**Secretary’s Report:**

The minutes from the June meeting were reviewed.  Motion made by Shirley Meindel and seconded by Kim Summerfield to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $44,893.36
* Current Balance in the Money Market Account $26,420.72

Motion made by Sue Larson and seconded by Randy Yeakey to accept the Treasurer’s Report. Motion carried.

Motion made by Randy Yeakey and seconded by Sue Larson to pay the bills for the month of June. Motion carried.

**Director’s Report:**

* Megan Taylor updated the library fact sheet
* 200 people attended the annual Summer Kick -off Carnival
* There is a part-time opening for 8 circ hours a week
* A new MORE fine -waiving policy for hardships started June 20th

**New Business:**

A motion was made by Shirley Meindel and seconded by Kim Summerfield to move into closed session.

Roll Call:

Randy Yeakey Yes Kim Summerfield Yes Julie Anderson Yes

Tricia Stuckert Yes Shirley Meindel Yes Sue Larson Yes

A motion was made by Julie Anderson and seconded by Randy Yeakey to give Florence LaBeau a performance increase of $.34 per hour which will be an increase to $13.75 an hour for the reminder of the year. Motion carried.

A motion was made by Shirley Meindel and seconded by Sue Larson to move out of closed session. Motion carried.

**Closed Session Report;**

Salary increase for Florence Labeau

Motion made by Shirley Meindel and seconded by Sue Larson to adjourn the meeting at 6:46. Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting August 1, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Megan Taylor, Kim Summerfield, Julie Anderson, Tricia Stuckert, and Jim Koehler

**Absent:** Randy Yeakey

President Julie Anderson called the meeting to order at 6:00PM

**Mayor’s Reading Challenge Ceremony:**

* Mayor Jeff Steinmentz presented awards to the children that participated in the summer reading challenge.

**Friends of the Library Report:**

Information was shared on the Friends of the Library Book Sale

**Secretary’s Report:**

The minutes from the June meeting were reviewed.  Motion made by Tricia Stuckert and seconded by Shirley Meindel to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $43,063.33
* Current Balance in the Money Market Account $26,434.83

Motion made by Sue Larson and seconded by Tricia Stuckert to accept the Treasurer’s Report. Motion carried.

Motion made by Sue Larson and seconded by Kim Summerfield to pay the bills for the month of July. Motion carried.

**Director’s Report:**

* Summer Reading Program is now completed
* Bloomer Library will have a booth at the Bloomer Fair and will have a float in the Bloomer Parade
* 2019 MORE Budget was approved at the Director’s Council meeting

**New Business:**

Circulation Assistant Hours

* One person applied for the job, but declined the interview
* The circulation assistant position will be reposted

Motion made by Kim Summerfield and seconded by Tricia Stucker to adjourn the meeting at 7:07 Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting September 5, 2018 Minutes**

**Present:** Shirley Meindel, Sue Larson, Megan Taylor, Kim Summerfield, Julie Anderson, Tricia Stuckert, Jim Koehler and Florence LaBeau

**Absent:** Randy Yeakey

President Julie Anderson called the meeting to order at 6:00PM

**Friends of the Library Report:**

* Summer book sale had an income of $1,930
* Julie Anderson stated that there was a positive response from teachers working at the book sale.

**Secretary’s Report:**

The minutes from the August meeting were reviewed.  Motion made by Shirley Meindel and seconded by Tricia Stuckert to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $41,720.10
* Current Balance in the Money Market Account $26,449.42

Motion made by Jim Koehler and seconded by Kim Summerfield to accept the Treasurer’s Report. Motion carried.

Motion made by Sue Larson and seconded by Shirley Meindel to pay the bills for the month of August. Motion carried.

**Director’s Report:**

* Half-Off Fine Sale for September
* 58 people attended the Chad Lewis Haunted Midwest event
* The front of the library was vandalized.
* Diane Boettcher was hired for desk circulation job
* Maternity leaves: Rachel in January and Megan in March.

A motion was made by Shirley Meindel and seconded by Tricia Stuckert to move into closed Session. Motion carried.

**Closed Session:**

Roll call:

Shirley Meindel Yes Jim Koehler Yes Julie Anderson Yes

Kim Summerfield Yes Tricia Stuckert Yes Sue Larson Yes

A motion was made by Julie Anderson and seconded by Kim Summerfield to grant a one-time 6% wage increase for the Technical Services Position. Motion carried.

A motion was made to by Jim Koehler and seconded by Tricia Stuckert to come out of closed session. Motion carried

**Report on Closed Session:**

* Approval of pay increase for the Technical Services Position.

A motion was made by Jim Koehler and seconded by Shirley Meindel to approve the Bloomer Library Budget Proposal for 2019. Motion carried.

Motion made by Kim Summerfield and seconded by Jim Koehler to adjourn the meeting at 7:16 Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting October 3, 2018 Minutes**

**Present:** Sue Larson, Megan Taylor, Kim Summerfield, Julie Anderson, Tricia Stuckert, Jim Koehler and Florence LaBeau

**Absent:** Randy Yeakey, Shirley Meindel

President Julie Anderson called the meeting to order at 6:00PM

**Friends of the Library Report:**

* Barb Blumer told Megan Taylor that she will not be in charge of the summer book sale next year.
* Discussion on how to get more support for the Friends of the Library

**Secretary’s Report:**

The minutes from the September meeting were reviewed.  Motion made by Jim Koehler and seconded by Tricia Stuckert to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $40,596.03
* Current Balance in the Money Market Account $26,464.03

Motion made by Sue Larson and seconded by Kim Summerfield to accept the Treasurer’s Report. Motion carried.

Motion made by Jim Koehler and seconded by Tricia Stuckert to pay the bills for the month of September. Motion carried.

**Director’s Report:**

* $ 347 was collected from the half-off fine sale
* Megan Taylor gave all board members a Wisconsin Open meeting Law Fast Facts Sheet
* Tour of the library
* IFLS is now Inspiring & Facilitating Library Success

A motion was made by Jim Koehler and seconded by Tricia Stuckert to move into closed Session. Motion carried.

**Closed Session:**

Roll call: Jim Koehler Yes Julie Anderson Yes

Kim Summerfield Yes Tricia Stuckert Yes Sue Larson Yes

A motion was made by Jim Koehler and seconded by Tricia Stuckert to come out of closed session. Motion carried

**Report on Closed Session:**

* Approval of Megan Taylor’s review by the library board.

A motion was made by Sue Larson and seconded by Kim Summerfield to approve Megan Taylor’s evaluation and review for 2018. Motion carried.

Sue Larson announced that she will be stepping down from the board at the end of 2018.

Motion made by Kim Summerfield and seconded by Jim Koehler to adjourn the meeting at 7:13 Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting November 7, 2018 Minutes**

**Present:** Sue Larson, Megan Taylor, Kim Summerfield, Julie Anderson, Tricia Stuckert, and Shirley Meindel

**Absent:** Randy Yeakey, Jim Koehler

President Julie Anderson called the meeting to order at 6:00PM

**Friends of the Library Report:**

* Discussed the handout on nonprofit corporation
* Suggestions for Friends of the Library book sale: fill a bag with books for a certain price, more frequent book sales

**Secretary’s Report:**

The minutes from the October meeting were reviewed.  Motion made by Tricia Stuckert and seconded by Kim Summerfield to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $39,218.46
* Current Balance in the Money Market Account $26,492.78

Motion made by Sue Larson and seconded by Kim Summerfield to accept the Treasurer’s Report. Motion carried.

Motion made by Sue Larson and seconded by Shirley Meindel to pay the bills for the month of October. Motion carried.

Motion made by Sue Larson and seconded by Shirley Meindel to approve the budget funds financial report.

**Director’s Report:**

* 6269 people have attended library programs so far this year.
* The glass on the front door of the library was broken. The Bloomer City Street Department replaced the glass.
* Oil was tracked in on the carpeting.
* Alyssa Nelson was hired for the desk circulation and cleaning position.
* IFLS is now Inspiring & Facilitating Library Success
* Discussion on possible replacements for outgoing library board members.
* Library policy was reviewed on guidelines for library board members

**Discussion and possible action on donation money expenditures**

Motion made by Kim Summerfield, seconded by Tricia Stuckert to approve the purchase of the Double Tower Display and to not exceed $1,500. Motion carried.

**Discussion on library space needs:**

* City council will need to approve expanding the library’s space needs.

**Action to update names on the library bank account:**

Motion made by Tricia Stuckert and seconded by Kim Summerfield to remove Dick’ Hoffman’s name from the Bloomer Library’s account at Security Financial. Julie Anderson‘s name will be added to the account. Motion carried.

**Board Comments:**

Thank you Shirley Meindel for cleaning out the library flower gardens.

Upgrade the story walk on the trail by the elementary school.

Motion made by Sue Larson and seconded by Tricia Stuckert to adjourn the meeting at 7:08 Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*

**G. E.  Bleskacek Family Memorial Library
Library Board Meeting December 5, 2018 Minutes**

**Present:** Sue Larson, Megan Taylor, Kim Summerfield, Julie Anderson, Tricia Stuckert, Jim Koehler and Shirley Meindel

President Julie Anderson called the meeting to order at 6:38 PM

**Friends of the Library Report:**

* Bag Book Sale first weekend in January

**Secretary’s Report:**

The minutes from the November meeting were reviewed.  Motion made by Kim Summerfield and seconded by Shirley Meindel to approve the minutes. Motion carried.

**Treasurer’s Report:**

* Current Balance in the NOW Checking Account $39,218.46
* Current Balance in the Money Market Account $26,492.78

Motion made by Tricia Stuckert and seconded by Jim Koehler to accept the Treasurer’s Report. Motion carried.

Motion made by Shirley Meindel and seconded by Tricia Stuckert to pay the bills for the month of November. Motion carried.

**Director’s Report**

See report.

**2019 Library Closing Dates**

Motion made by Kim Summerfield, seconded by Jim Koehler to approve purposed Holiday Closed Dates. Motion carried.

**2019 Library Director Contract**

Motion made by Julie Anderson, seconded by Tricia Stuckert to approve library director contract with change to a date of December 31, 2019. Motion carried.

Motion made by Kim Summerfield and seconded by Tricia Stuckert to adjourn the meeting at 6:52 Motion carried.

*Submitted by Sue Larson Secretary of the Library Board*