

**G.E. Bleskacek Family Memorial Library
Library Board Meeting October 6, 2021 Minutes**

1. **Call to order:** President Kim Summerfield called the meeting to order at 5:30 p.m.
2. **Present:** Kim Summerfield, Shirley Meindel, Kevin Zwiefelhofer, Lynda Fechter, Denise Michaelson, Kellie Anderson, Nancy Paulson, Megan Taylor (Director)
3. **Public Comment:** None
4. **Friends of the Library Report:** There will be no more outside sales this fall, but the book cart will continue to be stationed outside the building when weather permits.
5. **Previous Meeting Minutes:** Motion made by Kevin Zwiefelhofer and seconded by Shirley Meindel to approve the minutes. Motion carried.
6. **Treasurer's Report:**
Current Balance in the NOW Checking Account \$9,512.24
Current Balance in the Money Market Account \$42,281.43

Motion made by Kellie Anderson and seconded by Kevin Zwiefelhofer to accept the Treasurer's report. Motion carried.
7. **Library's Monthly Expenditures:** Motion made by Shirley Meindel and seconded by Kim Summerfield to approve the monthly expenditures. Motion carried.
8. **Library Director's Report:** See report.
9. **Subjects for Consideration:**
 - a. **Board Bylaws:** Motion made by Kevin Zwiefelhofer and seconded by Shirley Meindel to approve the Board Bylaws as presented. Motion carried.
 - b. **2022 Library Holiday Closings:** Motion made by Nancy Paulson and seconded by Kevin Zwiefelhofer to approve the 2022 Holiday Closings. Motion carried.
 - c. **COVID-19 Policy and Services:** Motion made by Kim Summerfield and seconded by Lynda Fechter to approve the changes to the COVID-19 Policy. Motion carried.
 - d. **Director Annual Evaluation:** The Board will again evaluate Megan this year as there are three new members. Megan will send it out online to all members soon.
10. **Board Member Comments:** None.
11. **Adjournment:** Motion made by Kevin Zwiefelhofer and seconded by Kim Summerfield to adjourn the meeting at 5:50. Motion carried.

Submitted by Nancy Paulson, Secretary