

**G.E. Bleskacek Family Memorial Library
Library Board Meeting July 7, 2021 Minutes**

1. **Call to order:** President Kim Summerfield called the meeting to order at 6:00 p.m.
2. **Present:** Kim Summerfield, Shirley Meindel, Kellie Anderson, Denise Michaelson, Kevin Zwiefelhofer, Nancy Paulson, Florence LaBeau, Megan Taylor (Director)
Absent: Lynda Fechter
3. **Public Comment:** None
4. **Friends of the Library Report:** A cart will continue to be placed outside to encourage sales. A mid-July pop-up sale is being planned.
5. **Previous Meeting Minutes:** Motion made by Shirley Meindel and seconded by Kevin Zwiefelhofer to approve the minutes. Motion carried.
6. **Treasurer's Report:**
Current Balance in the NOW Checking Account \$9,932.78
Current Balance in the Money Market Account \$42,267.37

Motion made by Kellie Anderson and seconded by Kevin Zwiefelhofer to accept the Treasurer's report. Motion carried.
7. **Library's Monthly Expenditures:** Motion made by Nancy Paulson and seconded by Kellie Anderson to approve the monthly expenditures. Motion carried.
8. **Library Director's Report:** See report.
9. **Subjects for Consideration:**
 - a. **Staff Mask Requirement:** Motion made by Shirley Meindel and seconded by Kellie Anderson to amend the COVID-19 Services and Safety Plan so that staff are no longer required to wear masks. Motion carried.
 - b. **Library Behavior Policy:** Motion made by Kevin Zwiefelhofer and seconded by Shirley Meindel to approve the updated Library Behavior Policy. Motion carried.
 - c. **Board Meeting Time:** This item was tabled until the next meeting.
10. **Board Member Comments:** Kevin Zwiefelhofer stated he will be absent at the next meeting.
11. **Adjournment:** Motion made by Shirley Meindel and seconded by Kevin Zwiefelhofer to adjourn the meeting at 6:21. Motion carried.

Submitted by Nancy Paulson, Secretary