

**G.E. Bleskacek Family Memorial Library  
Library Board Meeting February 3, 2021 Minutes**

1. **Call to order:** President Kim Summerfield called the meeting to order at 6:00 p.m.
2. **Present:** Jason Bauch, Kim Summerfield, Shirley Meindel, Nancy Paulson, Kellie Anderson, Denise Michaelsen, Lynda Fechter, Megan Taylor (Director), Florence LaBeau
3. **Public Comment:** None
4. **Friends of the Library Report:** Megan stated she had nothing to report this month.
5. **Previous Meeting Minutes:** Motion made by Jason Bauch and seconded by Shirley Meindel to approve the minutes. Motion carried.
6. **Treasurer's Report:**
  - Current Balance in the NOW Checking Account \$15,008.62
  - Current Balance in the Money Market Account \$42,221.26

Motion made by Nancy Paulson and seconded by Kim Summerfield to accept the Treasurer's report. Motion carried.

7. **Library's Monthly Expenditures:** Motion made by Shirley Meindel and seconded by Lynda Fechter to approve the monthly expenditures. Motion carried.

8. **Library Director's Report:** See report.

9. **Subjects for Consideration:**

a. **Staff 2020 Vacation Hours:** Motion made by Kim Summerfield and seconded by Denise Michaelson to extend Florence LaBeau's 2020 week of vacation through the end of 2021. Motion carried.

b. **COVID-19 Plan:** Motion made by Jason Bauch and seconded by Shirley Meindel to approve the COVID-19 Services and Safety Plan. Motion carried.

c. **Discussion item:** Megan shared the 2020 Final Library Budget Report

d. **2020 Library Annual Report:** Motion made by Lynda Fechter and seconded by Jason Bauch to approve the 2020 GE Bleskacek Family Memorial Library Budget Report. Motion carried.

10. **Board Member Comments:** none

11. **Adjournment:** Motion made by Shirley Meindel and seconded by Nancy Paulson to adjourn the meeting at 6:29. Motion carried.

*Submitted by Nancy Paulson, Secretary*