

**G.E. Bleskacek Family Memorial Library
Library Board Meeting October 7, 2020 Minutes**

1. **Call to order:** President Jason Bauch called the meeting to order at 6:00 p.m.
2. **Present:** Jason Bauch, Kim Summerfield, Shirley Meindel, Denise Michaelsen, Nancy Paulson, Kellie Anderson, Megan Taylor (Director), Florence LaBeau (guest)
3. **Public Comment:** None
4. **Friends of the Library Report:** Megan reported that the Friends had their final fall outdoor pop-up book sale and it was again very successful. The total amount earned from all of the outdoor sales was \$1,626.33. The Friends will be able to provide a donation to the library as they have in the past.
5. **Previous Meeting Minutes:** Motion made by Kim Summerfield and seconded by Nancy Paulson to approve the minutes. Motion carried.
6. **Treasurer's Report:**
 - Current Balance in the NOW Checking Account \$3,795.62
 - Current Balance in the Money Market Account \$43,174.83

Motion made by Jason Bauch and seconded by Kim Summerfield to accept the Treasurer's report. Motion carried.

7. Library's Monthly Expenditures: Motion made by Shirley Meindel and seconded by Denise Michaelsen to approve the monthly expenditures. Motion carried.

8. Library Director's Report: See report.

9. Subjects for Consideration:

a. Discussion of director annual review: The board discussed whether it was necessary to do a formal review this year. Summerfield suggested it might be best to have a review in the records. Megan suggested it would be best practice, especially since she has been in the role only three years. Megan will send out review documents.

b. Library Service Level: Megan suggested altering the service plan adopted in August to remain open at 25% capacity. Jason Bauch made a motion to approve the Bloomer Public Library COVID-19 Service Level changes. Denise Michaelsen seconded the motion. Motion carried.

10. Board Member Comments: Shirley asked about finding a replacement for board member Tricia Stuckert. Megan said she is still working on it and will be creating and sending out an application soon.

11. Adjournment: Motion made by Kim Summerfield and seconded by Shirley Meindel to adjourn the meeting at 6:39. Motion carried.

Submitted by Nancy Paulson, Secretary