

## **Bloomer Public Library COVID-19 Service Levels**

The G.E. Bleskacek/Bloomer Public Library will use Chippewa County Public Health's Risk Level Assessment when determining the maximum level of service to provide:

- **Severe & High Risk:** The Library may be open to the public at a 10 patron (25%) capacity. Hours open to the public will be limited & some or all hours may be appointment only, to be determined by the Library Director.
- **Moderate Risk:** The Library may be open to the public at a 20 patron (50%) capacity. Hours open to the public may be less than normal hours, to be determined by the Library Director based on staffing levels needed.
- **Low Risk:** The Library may be open to the public at a maximum of 15 household groups in the building (up to a maximum of 40 patrons) per Chippewa County Public Health's recommended maximum allotments for gatherings per square footage. This level may be decreased back to 50% capacity at Director discretion if social distancing cannot be well maintained at these numbers.

If Chippewa County announces a change in risk level from the previous week, the Library will change service levels accordingly by the following week.

The Library Board may decide to further decrease capacity or service levels at any board meeting for the safety of the community and library staff, based on state & local health department recommendations & current COVID-19 cases in the local area.

At all risks levels that patrons are allowed in the building only three public computers will be available with 1 hour limits for use. Available computers will be at least 6 feet apart. Only one bathroom will be available to the public. The drinking fountain will be unavailable. Food will not be allowed in any public areas. Public seating areas will be limited. Children's toys and games will be unavailable. The community room will be unavailable to the public.

At Severe, High & Moderate Risk, there will be no in-person library events. At Low Risk, limited in-person events may be offered at the Library Director's discretion.

### **Safety Measures for All Risk Levels**

- Staff will be provided with masks and are required to wear them when working in public spaces with library users. If a mask mandate is in place, staff will be required to follow the mandate at all times while in the building.
- Staff will be provided with sanitizer and gloves. Staff should follow the handwashing and sanitizing schedule that has been provided to them & sanitize after handling returns and patron items.
- Sanitizer will be available throughout the library for patrons.
- Cough guards will be in place at the service desk.
- Staff will disinfect high touch areas at least every 2 hours.

- Returned items will be quarantined based on current recommendations from IFLS Library System and Wisconsin DPI.

### **Library Users Behavior Guidelines**

- Six feet social distancing must be maintained between anyone who is not a member of the same household.
- Library users should limit the number of people they bring to the library at this time if they are able and leave small children at home when possible.
- A face covering is encouraged for all library users over the age of 2 unless a medical condition prevents its use. If a mask mandate is in place, library users will be required to follow the mandate while in the building.
- Library users should not enter the building if they have any signs of illness.
- Prolonged socializing is not permitted.
- Barriers of any kind may not be removed to accommodate access.
- Library users may be asked to leave after 30 minutes OR if they are not using the library's essential services (computers, copier, or selecting materials) if there are others waiting to enter.

### **Contingency Closure Plans**

The library will close without further board action in the case of:

- A staff case or staff close contact of COVID-19
- Specific guidance to close from the health department
- Any government mandate to close

If the library closes due to a staff case or staff close contact of COVID-19 or health department guidance, the Library will follow health department guidance in reopening.

If the library closes due to board action or government mandate, the library will not reopen without board approval.

Library staff will continue to be paid their regular hours if the library must close or reduce services.

**Revised & Approved by Board 10.8.20**