

## **G. E. Bleskacek Family Memorial Library Library Board Meeting August 5, 2020 Minutes**

**Present:** Jason Bauch, Tricia Stuckert, Nancy Paulson, Kellie Anderson, Kim Summerfield, Megan Taylor (Director), Florence LaBeau (guest)

**Absent:** Shirley Meindel

President Jason Bauch called the meeting to order at 6:00 PM.

### **Public Comment:**

- None

### **Friends of the Library Report:**

- Pop-up self-serve book sales (\$1/book) for the past two Fridays raising \$200 plus each week. Sale again this Thursday, August 6 and Friday, August 7.

### **Secretary's Report:**

The minutes from the July meeting were reviewed. Motion made by Kim Summerfield and seconded by Nancy Paulson to approve the minutes. Motion carried.

### **Treasurer's Report:**

- Current Balance in the NOW Checking Account \$9,367.88
- Current Balance in the Money Market Account \$44,580.87

Motion made by Jason Bauch and seconded by Tricia Stuckert to accept the Treasurer's Report. Motion carried.

Motion made by Kim Summerfield and seconded by Jason Bauch to pay the bills for the month of July. Motion carried.

### **Library Director's Report:**

- See report.

## **Subjects for Consideration:**

### **2021 Library Budget Draft**

- Reviewed and discussed draft budget presented by Megan.

### **2021 Library Staff Salary & Wages**

- Megan recommended a standard 2% increase for all staff for 2021. Motion made by Kim Summerfield and seconded by Nancy Paulson to approve the library staff 2021 salary and wages. Motion carried.

### **Sprinkler System Update & Repair**

- Board recommended Megan get a second estimate to review at the September meeting along with the already received proposal from Green Oasis.

### **DVD Shelving Unit Purchase**

- Motion made by Jason Bauch and seconded by Tricia Stuckert to approve the purchase of a new DVD shelving unit as presented using funds from the Money Market Account. Motion carried.

### **Library COVID-19 Service Level Plans**

- Motion made by Jason Bauch and seconded by Nancy Paulson to approve the proposed Library COVID-19 Service Level Plans. Motion carried.

## **Board Member Comments:**

- None

## **Adjournment:**

Motion made by Kim Summerfield and seconded by Tricia Stuckert to adjourn the meeting at 6:53 PM. Motion carried.